



**THROUGH-THE-WEEK SCHOOL**  
 Myers Park Baptist Church  
 1900 Queens Road, Charlotte, NC 28207-2582  
 704-377-1683 www.throughtheweekpreschool.com  
 Director: Belinda Geuss, bgeuss@myersparkbaptist.org

**MPBC**  
**Current**  
**New**

## 2018-2019 REGISTRATION APPLICATION

**Required:** Signed Application Form (2<sup>nd</sup> page)  
 Application Fee of \$100.00 (make checks to TTWS)

Child's Full Name \_\_\_\_\_

Called by \_\_\_\_\_ Gender \_\_\_\_\_ Birthday \_\_\_\_\_

Parent(s) Name(s) \_\_\_\_\_

Address (w/zip code) \_\_\_\_\_

Phone \_\_\_\_\_ E-mail (print clearly) \_\_\_\_\_

Circle each that applies to your family: MPBC Member    Current/Past TTWS family    New Applicant to TTWS

Is this child on a current immunization schedule?    Yes    No, reason: \_\_\_\_\_

What are the names and ages of any siblings?    Circle the siblings also registering at TTWS.

How did you hear about TTWS? \_\_\_\_\_

### 2018-2019 Class Offerings and Monthly Tuition

Please indicate your first and second choices on the line provided.  
*The birthday cut-off for each class is August 31.*

**Toddlers\***                      M/W - \$270 \_\_\_\_\_                      T/Th - \$270 \_\_\_\_\_                      M/W/F - \$310 \_\_\_\_\_

**Two Year Olds\***                      T/Th - \$270 \_\_\_\_\_                      M/W/F - \$310 \_\_\_\_\_                      T/W/Th - \$310 \_\_\_\_\_

\*Toddlers/Twos: schedules will be adjusted for children who need a morning nap/bottle, are not walking independently, or are not ready to separate from parents (beyond typical upset).

**Three Year Olds**                      T/W/Th - \$325 \_\_\_\_\_                      M-Th - \$355 \_\_\_\_\_                      "Fun Friday" \$100 \_\_\_\_\_

**Four Year Olds**                      M-Th - \$365 \_\_\_\_\_                      M-F - \$410 \_\_\_\_\_

**Transitional Kindergarten**                      M-F - \$465 \_\_\_\_\_

Note any reasons for priority order (parents' work schedule, medical reasons, etc.):

School use:    Date Received \_\_\_\_\_                      Paid \_\_\_\_\_

## **TTWS Application and Enrollment Process**

*All fees are non-refundable. Adjustments will be made for enrollment during the school year.*

- An Application Form and Application Fee (\$100) is required for all children.
- Applications are prioritized: 1. MPBC Families 2. Current/past TTWS families 3. Families new to TTWS
- Enrollment commitment includes the Enrollment Contract, One-month Tuition payment and Activity Fee.

The Activity Fee is a one-time fee for age level enrichment activities:

Toddlers/Twos - \$30 Threes - \$55 Fours - \$95 TK - \$115

## **TTWS Tuition Structure**

- Enrollment is a commitment to full-tuition through the end of the school year.
- Tuition can be paid monthly or in-full. (no discount for full payment)
- Auto draft payment is required, unless approved by the Director.

Withdrawal from TTWS:

- One month notice is required.
- The Enrollment Fee (defined above) is non-refundable.
- Tuition for the remainder of the year is due unless the family moves out of the Charlotte area or the vacancy is filled by a child on the wait list.

## **TTWS Medical and Immunization Requirement**

The following medical information is required for all children enrolled at TTWS:

- documentation of **up-to-date immunizations** recommended by the US Dept. of Health and Human Services. There are no religious exemptions.
- a physician signed **TTWS Medical Form**.
- documentation (w/emergency plan) of **allergies, medical conditions, and/or other dietary restrictions**

This information is due:

Children new to TTWS, *before* attending school.

Children returning to TTWS, by October 15. Emergency Plans must be updated by September 30.

## **TTWS Release Statement**

I, on behalf of myself, my spouse or any other legal guardian of my child, hereby release and hold (i) Myers Park Baptist Church, including the TTWS (collectively, "MPBC"), and (ii) MPBC's members, agents, employees and volunteers (collectively, "Associates") harmless from all claims, damages, losses or liabilities of any nature (including for injuries, sickness, or death), which are not the direct result of gross negligence of TTWS or its Associates. I agree to indemnify the TTWS and its Associates against any actions taken by me, my spouse, any other legal guardian of my child and my child related to TTWS.

**I agree to the TTWS Tuition Structure, Medical and Immunization Requirement, and Release Statement.**

Signed \_\_\_\_\_ Date \_\_\_\_\_